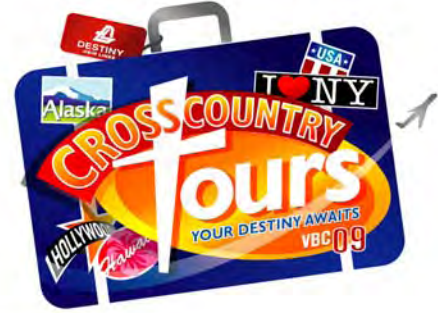


Hebron Baptist Church

VBC Volunteer Opportunities



Please read the descriptions below and choose which position you are interested in. Fill in your information on the bottom slip and turn in, keep this portion for your information. You will be sent a card, email, or call to remind you of our required orientation and training. Thanks for choosing to serve at VBC!

First Impressions Team

Greeters – Stand at doors in the morning from 8:15-9:30 am before VBC large Group Assembly starts. Help with seating and crowd control. Greet parents and children as they enter the worship center. Be able to answer appropriate questions and point people to the information kiosks for other questions. Also, be at the doors in the afternoon from 12-1pm as children leave each afternoon encouraging them to come back the next day. You may help in the morning, afternoon, or both shifts.

Registration – Help parents to register their children obtaining all pertinent information and directing them to the worship center for large group assembly and telling them where pick-up will be for their child. This is a morning position from approximately 8:00-9:30 am.

Parking – This will be in the morning from 8:15-9:30 am for "drop-off" and in the afternoon from 12-1pm for "pick-up." They will also need to be able to direct parents and children to the registration tables and information kiosks. You may help in the morning, afternoon, or both shifts.

Safety – Police officers and lay people wandering the campus and keeping everyone safe and where they are supposed to be.

First Aid – Medically trained volunteers to man a first-aid station.

Instructional Team

Counselors- (Age 18 and up) Work with an assigned team of campers (18-22 children) from 8:30-12:45 daily, participating with and facilitating activities through a rotational schedule. Counselors accompany children to all of the following: assembly, arts and crafts, music, sites, recreation and lunch/snacks. Building relationships that will last.

Jr. Counselors- (Age 14-17) will be assigned on a team with an adult counselor and will assist the adult counselor. Jr. Counselors must be mature, organized, and responsible.

Site Instructor – prepare and teach a 45 to 60 minute Bible lesson twice a day using provided materials. Decorate your classroom to look like the particular site you are teaching. We will provide most of the materials and supplies for you to use you will be able to decorate on the Sunday, Monday, and Tuesday before VBC.

Assistant Site Instructor – assist site instructor with Bible lesson preparation (or take turns teaching) and with coming up with decorating ideas and completion.

Art Station- Team members will help keep campers on task during arts& crafts sessions.

Science Station - Team members will help keep campers on task during science sessions.

Team Time Station – Team members will help keep campers on task during team time sessions.

Recreation Station - Team members will work under the supervision of Recreation staff supervising children on inflatable games or organized field-day type relay games.

Support Team

Resources – Will assist Resource Coordinators with replenishing resources for the instructors, making copies, and keeping track of arts & crafts and lab supplies, and help with refilling/ repacking supplies everyday for counselors.

Food Services- Will help prepare, serve, and distribute snacks for each day and breakfast on Saturday and Sunday.

Administration - Will collect, count, record, and turn in offering. Collect daily counts from all coordinators during the week of VBC.

Volunteer processing – Will make sure all volunteers have turned in volunteer applications, watched safety & child protection video, have taken photo for ID badge. This position will assist the ministry assistants during office hours in the month leading up to VBC.

Volunteer Check-in – Check-in volunteers as they arrive on the first day of VBC and give them information for the day. Be able to answer questions pertaining to volunteers.

Preschool Team

Lead Teachers - For one, two, three, and four-year old classrooms. Lead teachers will be responsible for all classroom activities. Literature will be provided for Bible story and suggested activities.

Teacher Helpers - Will assist lead teacher in classroom activities.

Set & Tech Team

Tech – Will have people in place everyday to work the sound, lights, and cameras.

Set-up and Tear down – Help set up on Sunday night and tear down on Friday night.

Prayer Team

Prayer Patrol - Mature adults sharing shifts before, during, or after VBC to pray for God's intervention and blessings. Those serving on shifts during the hours of VBC will wear identification and pray while patrolling the campus for added security of our precious children. Consider this a simple but extremely important way you can serve the Lord!!!

Bus Ministry Team

AM Bus Drivers - All bus drivers must have a CDL license with passenger endorsement. Some of our buses are air brake buses, so an air brake endorsement would be helpful. All bus drivers must complete a volunteer application before being added to the church insurance. We will meet by the buses besides building E at 7:00 am each morning. There will be a mandatory routing meeting you will need to attend.

PM Bus Drivers - Same as above but will drive the Bus route assigned to home. Will also need to attend meetings and learn the route they will be driving.

Bus Captains – (Age 16 & up) Bus captains will be responsible for all the kids on a bus route. This entails keeping attendance, keeping kids under control, and getting addresses of new riders. It is ideal for bus captains to be AM and PM volunteers, but if we need to get a different worker for the morning route and the afternoon, we will. All bus captains will be required to go through a training meeting and a routing meeting.

AM Bus Helper – (Age 14 & up) All bus helpers are asked to help the bus captain with attendance, writing name tags and helping keep children in their seats. Those who can do both morning and afternoon routes are ideal, but not required.

***All volunteers will need to attend VBC Orientation and Training on June 14 at 4:00pm in Gym E. Volunteers must have an approved volunteer application, have read our child protection policies & signed an acknowledgement form, and have taken a photo for their ID badge. These requirements help keep VBC a safe event for our children. Thanks for choosing to serve at VBC!**

VBC Volunteer Registration Card

I would like to help in this position: _____

Age Group preferred: _____

My Name: _____

Home Phone: _____ **Cell Phone:** _____

Email: _____

Availability: **Wed(July 29)** **Thur(July 30)** **Fri(July 31)** **Sat(Aug 1)** **Sun(Aug 2)**

I am an active member of Hebron Baptist Church: **Yes** **No**

I have filled out and turned in a Volunteer Application: **Yes** **No**

I have read the Child Protection Policies & signed an acknowledgement form: **Yes** **No**

I have children that will be coming with me to VBC: **Yes** **No**

If yes, remember to register children entering kindergarten through those finishing fifth grade separately.

Please list the names & birthdates of children birth – K4 that you will need childcare for that week: _____
